Information sheet for businesses

Exemption (at the place of business) for businesses providing accommodation (hotels and guesthouses) pursuant to Art. 45 (2) Austrian Federal Road Traffic Act 1960 from 9am to 7pm/10pm

Requirements:

- The applicant is the owner of a business located in the area.
- The certificate of exemption is only granted for passenger cars or station wagons left in the care of the applicant in the course of the operation of their accommodation business by guests of said business.
- The number of certificates of exemption granted is calculated by dividing the number of beds by 5 (outer districts) or 10 (inner districts). Any existing parking spots are deducted from the result.

Documents required:

- Application with a detailed statement explaining the need for a certificate of exemption pursuant to Art. 45 (2) Austrian Federal Road Traffic Act 1960
- Copy of business licence
- Information on how many parking spots the business has (e.g. garage, courtyard, etc.);
- Businesses providing accommodation must furnish proof of the number of beds available (e.g. business premises permit)
- The following proof must be provided to the authorities on demand:
  - 5 records showing the need for it (e.g. invoices or registration forms) over a two-month period for each certificate of exemption.

Please note:

- Using a daily or weekly flat-rate card without a certificate of exemption pursuant to Art. 45 (2) Austrian Federal Road Traffic Act 1960 is not permitted and the flat-rate cards will not be considered valid.
- DAILY and WEEKLY FLAT-RATE CARDS are available at the cash offices of Municipal Department 6 (excluding cash offices at Municipal Department 35)
- No more than five certificates of exemption pursuant to Art. 45 (2) Austrian Federal Road Traffic Act 1960 can be granted per business.